

Culture Infoday 2008

Fundamental financial rules

Gilbert GASCARD, Director
Education, Audiovisual and Culture Executive Agency



Programme Guide

- 1 - Regulatory Framework
- 2 - Principles of the Programme Guide
- 3 - Selection Procedure
- 4 - Grant principles
- 5 - Grant Agreement / decision



1. Regulatory Framework

The Programme Guide is governed by:

- The legal basis of the Culture Programme,
- The Financial regulation applicable to the general budget of the European Communities (Title VI, art. 108 to 120) and its Implementing Rules.



2. Principles of the Programme Guide

- Openness
- Transparency
- Equal Treatment



3. Selection Procedure

- Eligibility
- Exclusion
- Selection
- Award



3. Selection Procedure Eligibility

Checks that the proposals formally comply with the provisions of the guide as regards:

- Date of submission
- Form of submission
- Documents to be submitted



3. Selection Procedure Eligibility

Checks that the beneficiary complies with the legal base of the programme in terms of:

- Legal status
- Geographical origins
- Field of activities
- Number of partners



3. Selection Procedure Exclusion

Checks that the beneficiary complies with art. 93 and 94 of the Financial Regulation as regards:

- Bankruptcy or similar situations
- Professional misconduct
- Social security and tax obligations
- Corruption or fraud



3. Selection Procedure Selection

Checks that the beneficiary has the financial and technical capacities to carry out the project:

- Financial capacity:
 - solemn declaration,
 - balance sheets,
 - audit report

- Technical capacity



3. Selection Procedure Award

Selects the best projects:

- Qualitative criteria (content, work plan...)
- Quantitative criteria (output, target population...)



4. Principles of a Grant

- Co-funding
- Non-cumulative
- Non-retroactive
- Non-profit



5. Grant Agreement / Decision

Several types of agreement / decision:

- Grant Agreement / decision for an action
- Operating Grant
- Partnership Agreement with specific agreements



5. Grant Agreement / Decision

Contains the provisions which will govern the relations between the beneficiary and the Agency among others:

- Eligibility period
- Maximum amount and percentage
- Payment provisions
- Reporting obligations
- Amendment provisions



5. Grant Agreement / Decision

Contains provisions pertaining to the obligations linked to the execution of the project, among others:

- Carry out the project as foreseen in the application form
- Indicate that the project has received funds from the Community
- Submit the requested reports and supporting documents in due time

